

Appendix 6

LIST OF CIRCULAR LETTERS

1 April 2002 to
31 March 2003

Date of letter	Addressee	Subject
22 April 2002	All MPF Corporate Intermediaries	Renewal of Registration for MPF Intermediaries
7 May 2002	All approved trustees of registered MPF schemes	Application for Approval of Amendments to Governing Rules of Registered Scheme - Participation Agreements of Employers
10 May 2002	All Approved Trustees of Registered Schemes	Consent under section 156 of the Mandatory Provident Fund Schemes (General) Regulation
5 June 2002	All MPF Corporate Intermediaries	Renewal Forms for MPF Intermediaries
17 June 2002	All MPF Corporate Intermediaries	Continuing Professional Development ("CPD") for MPF Intermediaries
19 July 2002	ORSO Schemes administrators	Mandatory Provident Fund Schemes (Amendment) Bill 2002 - Transfer of existing members between MPF Exempted ORSO Schemes
8 November 2002	All Approved Trustees of Registered Schemes	Outsourcing of Data Processing Functions to Places outside the HKSAR
11 November 2002	All MPF Corporate Intermediaries	Code of Conduct for MPF Intermediaries (Fourth Edition) Study Notes of the MPF Intermediaries Examination (Fourth Edition)
10 December 2002	All approved trustees of registered MPF schemes	Requirements for Members' Information
17 December 2002	All Approved Trustees of Registered Schemes	Accounting Treatment of Contributions pending for Allocation to Members' MPF Accounts in Financial Statements of an MPF Scheme
10 February 2003	All Approved Trustees of Registered Schemes	Procedures for Re-issuance of Participation Certificates
10 February 2003	All Approved Trustees of Registered Schemes	Monthly Returns - Requirement for Electronic Interface
10 February 2003	All approved trustees of registered MPF schemes	Reporting of Unclaimed Benefits
10 February 2003	All approved trustees of registered MPF schemes	Reports Relating to Payment of Mandatory Contributions
26 February 2003	All Approved Trustees of Registered Schemes	Using of Contribution Monies for Settlement of Liabilities or Charges
26 February 2003	All employers of ORSO defined benefit schemes	Funding of ORSO defined benefit schemes
19 March 2003	All Approved Trustees of Registered Schemes	Election Form for Transfer of Accrued Benefits