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3 June 2004

Clerk to Panel on Public Service
Legislative Council
(Attn : Ms. Rosalind MA)

Dear Ms. Ma,

Panel on Public Service

**Joint Submission from the Housing Department Estate Assistant
Association and the Hong Kong Chinese Civil Servants' Association
Housing Department Estate Assistants Grade Branch**

I refer to your letter dated 13.5.2004 to the Secretary for the Civil Service, copied to me, on the captioned subject.

The Housing Department has undergone series of changes in organization structure. To more effectively deploy the existing manpower resources, we have been pursuing initiatives to streamline the workflow with a view to enhancing efficiency and securing manpower savings, while ensuring the high quality of services to meet the aspiration of the customers.

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We assure that we will always keep in view the need for any changes to the manpower requirement and hence structure of all grades and ranks, having regard to the operational requirement of the department.

(Mrs. Elise WONG)
for Permanent Secretary for Housing,
Planning & Lands (Housing)

c.c. Secretary for the Civil Service
(Attn : Miss Susanne HO)